

## Help: Confirm Match Results

### Overview

This screen allows a match result to be confirmed. ResultsVault has a match entry and confirmation process whereby one team enters the match result, the opposing team confirms or disputes the result, and the association finalises the result, resolving any disputes in the process.

Usually the home team will enter the match result, and the away team will confirm or dispute it. Other scenarios are supported:

- Match result entry by the away team, in this case the home team confirms or disputes
- Entry of a disputed result by the home or away team, in this case the other team cannot confirm or dispute the match

Note that match confirmation is only available where an association has enabled the feature. Only entry of the match scores is subject to confirmation, not the entry of individual player results and scores (which are entered by the appropriate club).

### Information provided on the confirmation page

The match details and result are displayed within the *Match Result* section of the page. The current Match status (see below for definitions) is displayed underneath this, along with any comments already entered by clubs or the association. The *Actions* section provides the appropriate options that can be taken by the logged on user.

### Actions

Note: Clubs confirm or dispute the information provided on the confirmation page, which does not include individual player scores (which are not part of the confirmation process). Confirmation basically serves to indicate that both sides agree on the final match score.

**In the following examples, club A refers to the club that enters the result for a particular match (this may either be the home or away club). Club B refers to the side that is playing club A in that match.**

### Confirming a result

Only club B can confirm the result. Select the *Confirm result* option within the *Actions* section and click the *Update button*

### Disputing a result

Both club A and club B can dispute the result. Select the *Dispute result* option within the *Actions* section. This will display a text box in which the reasons for the dispute may be entered. Text entered in this box will then display as *Confirmation Comments* for the appropriate club. Click the *Update button* to save. This will also send a notification email to the opposing club, and the association notifying of the dispute.

### Match status definitions

A match can have a certain status assigned, which will affect who can edit the results. These are:

#### NO STATUS

No results have yet been entered against this match

#### PROGRESS

Some results have been entered, match is not yet completed

### ● PROVISIONAL

The results have been entered by the away team. Where both clubs are ResultsVault members this should not normally be the case, as normally the home team should enter results. In this case, the home team would need to confirm or dispute the result. On the match results report, this status will be displayed as "UNOFFICIAL"

### ● ENTERED

The results have been entered by the home team. In this case, the away team would need to confirm or dispute the result. On the match results report, this status will be displayed as "UNOFFICIAL"

### ● DISPUTED

The teams do not agree on the result, and the result will be determined and confirmed by the association. The match cannot be edited by either team at this stage.

### ● CONFIRMED

Results have been confirmed by both teams, but not by the association. The match cannot be edited by either team at this stage.

### ● OFFICIAL

Results have been confirmed by both teams, and by the association. The match cannot be edited by either team at this stage. The association can reset the status if necessary for further editing.

**Note - Associations can optionally lock Player scores entry when a match is made OFFICIAL. If this option is not set, Player scores can be edited at any time.**